



EDUCATION PROGRAM DELIVERY

Term: October 2024 - June 2025

Employment type: Contract

Inside Education is currently seeking enthusiastic, adaptable and talented individuals who can spark interest and engage others in learning about Alberta's environment and natural resources. This contract position is best suited to individuals with experience in formal and non-formal education settings.

ABOUT THE ORGANIZATION

Inside Education is Alberta's largest environmental and natural resources education charity. Our mandate is to support K-12 school teachers and inspire their students when it comes to working towards a balanced, sustainable future for our economy, environment, and society. For the past 38 years, Inside Education has delivered award-winning educational programs to students and teachers. Working with partners in government, industry, academia, the environmental sector, and Indigenous communities, our programs engage students in solutions-focused approaches to environmental topics and issues.

SCOPE OF SERVICES

The contractor will be responsible for the following:

- Coordinate classroom program bookings with teachers
- Deliver classroom programs
- Record and report statistics related to the classroom programs

Each contractor will deliver:

- No more than 50 classroom programs in 2024 (October - December) and
- No more than 90 classroom programs in 2025 (January - June)

LOCATION

Inside Education is specifically looking for individuals who reside in or around Calgary, Edmonton, Fort McMurray or Grande Prairie.

FEES FOR SERVICE

- a) Classroom programs: \$100/presentation, plus GST (if applicable). This rate includes program coordination with schools, travel to and from schools, and recording statistics.
- b) Classroom training and additional pre-approved time will be compensated at a rate of \$30/hour, plus GST (if applicable).
- c) Travel requiring >100 km round-trip will qualify for mileage reimbursement at a rate of \$0.55/km

SAFETY

All contractors will be required to follow Inside Education's protocols which include current First Aid CPR certification and criminal records check. As well as access to a personal vehicle.

EXPRESSION OF INTEREST

If you are interested in this contract position, please send an expression of interest to info@insideeducation.ca by August 25, 2024.